

Macon County EMS

Student / Ride-along Policy

Attendance

1. Students ride time must be scheduled in advance.
2. Students should arrive on time at the beginning of the shift, 08:00.
3. Students should not stay later than 22:00 unless they are on a call.
4. Students should be prepared to ride as soon as they arrive.
5. If not currently enrolled in an approved teaching institution, prior authorization from Macon County EMS Administration must be obtained.

Attitude

1. Students will conduct themselves in a courteous, pleasant and professional manner in all dealings with employees, public and patients.
2. Discussions of the personal business of others will not be tolerated.

Confidentiality

1. Students will not discuss any patient information with anyone other than the Paramedic in charge of that patient.
2. Students found in violation of patient confidentiality will lose riding privileges.

Personal Appearance

1. Students are expected to be neat and clean when reporting for ride time.
2. Students will wear appropriate clothing in good, clean condition.
 - a. Hats, caps, etc. are not to be worn unless they are approved by EMS Administration.
 - b. Blue jeans of any kind are not to be worn.
 - c. T-shirts displaying any logo other than student's school affiliation can not be worn.
 - d. Students should wear sturdy shoes, preferably boots, to protect ankles from injury.
3. Students must wear some kind of identification showing who they are and who they are affiliated with.
4. If jewelry is worn it must not interfere with patient care.
 - a. Necklaces must be tucked inside the shirt collar so as to not fall in patient's face during patient care or get caught in stretcher during raising and lowering.
 - b. Rings should be limited to band type so as to not tear gloves or scratch patients during patient care.

- c. Earrings should be small, non-dangling type. If ears are pierced, earring should cover the whole so as to limit exposure to body fluids.
NO OTHER VISIBLE PIERCING JEWELRY ALLOWED.

5. Hair should be styled so that it does not interfere with patient care. Long hair should be pulled back and secured so that it does not interfere with patient care.
6. Personal fragrances, if worn at all, should be such that is non-irritating to patients and co-workers.

Personal Visits

1. Students can not have visitors come inside the EMS quarters during their scheduled ride time.
2. If student must have a visitor during their scheduled ride time, they will meet in the parking area outside.

Personal Phone Calls

1. Personal phone calls by students on **County** phones will to be limited to local calls only and should last no longer than 10 minutes and will not delay responding to a call whether it is emergency or non-emergency.
2. Personal calls on **County** cell phones are not allowed.
3. Personal calls on personal cell phones will not delay responding to a call, whether it is emergency or non-emergency.
4. Cell phone use by students will not be allowed in the ambulance or while patient care is being preformed.

Vehicle Operations

1. Students will not, for any reason, drive, park, or move the ambulance.
2. Students are to be with patient in the patient compartment when ambulance is in route to the hospital.

Patient Care Authority

1. The Paramedic on board the ambulance is in charge of all patient care no matter the skill level of the student rider.
2. Students will not do any procedures without explicate permission of the Paramedic in charge.

I have read and understand the above guidelines and agree to abide by them to the best of my ability. I also understand that the Paramedic in charge can terminate my ride time for any reason pending an investigation by Macon County EMS administration.

Student Name (Print)

School Affiliation

Student Signature

Date