Practicum or Internship hours can be earned in service to the School of Music or other departments in a variety of ways. Hours worked will be entered into the daily work log along with a description of the duties. A supervisor evaluation is required at the end of the semester. The supervisor of the duties is indicated below.

* CAT Studio Recording and Production (Gonko, Frazier)
  Assisting faculty with engineering recording sessions in a variety of roles (project based)

* Mentoring undergraduate students (Frazier, Gonko)
  Leading small group instructional sessions for MUS 379, 383 and 479
  Troubleshooting student technical problems

* School of Music Recording and Sound Support (Frazier, Henson, Wohlrab)
  On-location recording for SOM events (RH, Band Room, FPAC, UC, etc)
  On-location live sound reinforcement (Jazz band, Guitar ensemble, Cat Singers, etc.)
  CD/DVD duplication

* Multimedia Development (Henson, Frazier)
  Video taping recitals, concerts, rehearsals
  Assisting with video editing
  Video promos and public relations materials
  Creative presentation and performance

* Assisting with Technical support in Coulter (Gonko, Frazier)
  Help maintain lab computers and help with updates
  Help maintain eMusic network, helping with student files
  Assisting faculty with technical problems
  Assisting with teaching carts, and Smart Music computers

* Recording session setup and tear down (Wells, Gonko, Frazier)

* Assisting with Technical support in CAT (Wells)
  Cable making
  1st level Technical support
  TER patch bays (tie lines and signal flow in the facility)
  Power-down and power-up procedures for facility
  Clear Com system/facility router/PL system
  Help maintain facility computers and help with updates
  Help maintain CAT network, assisting with student files

* CAT facility cleaning and maintenance in all areas (John Wells)
  Assist with studio piano humidifier
  Cable management in tracking room
  Tidying and regular dusting
483/489 Duties continued

* Recording studio office assistant duties (Wells)
  Shipping
  Maintain office supplies (CDs, DVDs, stapler, pencils, tape, labels, etc)
  Inventory checks
  Engraving all facility movable equipment and facility hand tools
  Re-arrange and maintain studio shelves
  Re-arrange and maintain “storage area” in the front of the building
  Traffic flow--admitting students, assisting with tours, etc.

* Department of Stage and Screen (Sholder, Armenaki, Salzman)
  On-location mixing and recording for motion picture production (boompole wireless, etc)
  On-location sound support for theater productions (FPAC, Hoey, Niggli, etc.)
  Other duties as needed

* Communication Department (Matthais, Acheson, Connelly)
  Assisting with studio production
  On-location mixing, recording and video taping for TV productions
  Other duties as needed

* Fine and Performing Arts Theater (Lormand, Delorm)
  Assisting with box office duties
  Providing technical assistance

* Other duties as needed (Peebles, faculty and staff)